



This is only an **ACTION FROM AGENDA**. The official minutes must be submitted to the Minden Town Board for their approval.

## **MINDEN TOWN BOARD**

**JULY 6, 2016**

**4:45 P.M. CALL ANNUAL TRAINING TO ORDER**

**PUBLIC COMMENT: Held**

### **TRAINING AGENDA:**

1. Not for possible action: Annual training regarding Open Meeting Law conducted by Ryan Russell, Town Attorney.
2. Not for possible action: Annual training regarding Ethics in Government conducted by Ryan Russell, Town Attorney.
3. Not for possible action: Review of Town Board Norms and Procedures adopted by a resolution of the Town Board in 2014 revised in 2015 and confirmed annually thereafter. Appearance by Ryan Russell, Town Attorney.

**PUBLIC COMMENT: Held**

**TRAINING ADJOURNED**

**PLEDGE OF ALLEGIANCE: Held**

**PUBLIC COMMENT: Held**

**APPROVAL OF AGENDA: Approved**

**APPROVAL OF MINUTES:** June 1 2016, Board Meeting **Approved**

**ACKNOWLEDGEMENT OF GIFTS: Acknowledged**

**BOARD MEMBER REPORTS: Given**

### **CONSENT AGENDA FOR POSSIBLE ACTION:**

1. Approval of the June 2016 financial report including claims paid May 20, 2016 through June 23, 2016 for fiscal year 2016. **Moved to Administrative Agenda**

### **ADMINISTRATIVE AGENDA:**

1. Approval of the June 2016 financial report including claims paid May 20, 2016 through June 23, 2016 for fiscal year 2016. **Approved**

**ITEM #4 MOVED TO BE HEARD FIRST**

**Agenda Action Sheet**  
**July 6, 2016**

4. For possible action: Discussion and possible action to adopt, adopt with changes and/or conditions, continue or deny the Wholesale Water Rates effective July 7, 2016 for Fiscal Year 2017 through Fiscal Year 2022 as recommended in the Wholesale Water System Rates and Financial Plan prepared by Municipal Financial Services and accepted by the Town of Minden in February of 2016. Appearance by Ryan Russell, Town Attorney. **Approved**

1. Not for possible action: Presentation regarding the financial status, overall progress to date, and future plans of the Main Street Minden Program. Appearance by Connie Billington, Executive Director, Main Street Minden. **Report given**

2. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request to reconsider and reduce the amount of liquidated damages assessed to Herback General Engineering, LLC from \$10,180 for the 2015-2016 Street Rehabilitation Project. Appearance by Peter Griffin, Project Manager/Estimator, Herback General Engineering. **Denied**

3. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by Town Staff to postpone final selection of qualified firms which submitted Statements of Qualifications (SOQs) in response to a formal Request for SOQs for various professional services in support of Town of Minden Public Works. Discussion may include an update regarding the process to review and evaluate Statements of Qualifications by the Technical Review and Selection Committee. Appearance by JD Frisby, Superintendent of Public Works. **Approved**

5. For possible action: Discussion and possible action to accept, accept with conditions, continue or deny a change order in an amount not to exceed \$5,000 for additional road rehabilitation work to be completed through the 2016 Street Rehabilitation Project by Qualcon Constructors. The work to be completed includes repair and replacement of pavement damaged by the removal of the speed table located on Wildrose between the Town border and Second Street. Appearance by JD Frisby, Superintendent of Public Works. **Approved**

6. For possible action: Discussion and possible action to accept, accept with conditions, continue or deny a bid by Kustom Koatings for the 2016 Town of Minden Street Sealing Project for \$69,875.98, with the total amount not to exceed \$75,000 for the project, and authorize the Chairman to execute an agreement for the same. Appearance by JD Frisby, Superintendent of Public Works. **Approved**

7. For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include a Staff Report on the activities, progress on or status of assigned tasks and projects, or general information regarding operations and projects related to trash, retail and wholesale water service, and other functions of the Town of Minden. Appearance by JD Frisby, Superintendent of Public Works. **Approved**

**PUBLIC COMMENT**

**ADJOURNMENT: 6:40 p.m.**