



The Minden Town Board meeting was held at 5:30 p.m. on Wednesday, May 7, 2014, at 1602 Esmeralda Avenue, Minden, Nevada.

Board members present: Matt Bernard, Charlie Condron, Roxanne Stangle, John Stephans and Steve Thaler.

Staff present: Greg Hill, Jenifer Davidson, Trish Koepnick, Ryan Russell and Bruce Scott.

Chairman Bernard called the meeting to order at 5:30 P.M.

The Pledge of Allegiance was led by Roxanne Stangle.

Condron/Stephans moved to approve the agenda as presented. Motion carried unanimously.

Stangle/Thaler moved to approve the minutes of the April 2, 2014 Board Meeting. Motion carried unanimously.

ACKNOWLEDGEMENT OF GIFTS: None

ACKNOWLEDGEMENT OF SERVICE AWARDS: None

PUBLIC COMMENT:

Robert Pohlman asked for the landscaping requirements at Bougainvillea and Heybourne to be looked into, as well as well as the landscaping on Heybourne. Mr. Hill said the section between Bougainvillea and Winhaven belongs to the Town and we will be irrigating.

Larry Vincent gave an update on the Bently Water Street project; the historical buildings will be restored and the V&T Railroad will be part of the plan, which is targeted for design review in October.

STAFF REPORTS:

1. Public Works:

Mr. Hill gave an update on Well 7 and the Heybourne Booster. The backflow survey is 95% complete. Next month he will give a report on the radar signs and invite the neighborhood.

2. Engineering Report:

Mr. Scott gave an update on the permitting process for the change in use for water rights, as well as presenting a report on the age and condition of waterlines in Minden. Carson City is taking a significant amount of water; pumping totals will be given to the Board throughout the summer months.

3. Manager's Report:

Ms. Davidson shared the video clip that was part of the grant application for the County Road project. This will be from 8th to 10th street, and if awarded the Town's part would be around 17%. She and Roxanne will be attending the Main Street Conference May 17-21.

4. Board member committee reports:

- Event Planning- Roxanne Stangle gave an update on the upcoming Carson Valley Days Breakfast and the Minden 4th of July Celebration. All Board members will be participating.
- Minden Water- Charlie Condron said the next water workshop is not scheduled yet but we are working on a list of policies that need to be addressed at workshops.
- Budget Planning - John Stephans noted the budget is on agenda.
- New Development Applications- John Stephans thanked Larry Vincent for his update.
- Citizen's Advisory Committee- Steve Thaler said that the committee met a few weeks ago and is currently looking at how to coordinate with Mr. Bently on downtown improvements.

5. Chairman Report: Mr. Bernard had no report.

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CONSENT AGENDA FOR POSSIBLE ACTION:

1. Approval of April 2014 financial report including claims paid March 21, 2014 through April 24, 2014.
2. Approval of a request to set a monthly lease amount (\$488) and approve a new lease for Eduardo and Susan A. Almeida, dba Minden Electric, in the CVIC Hall Annex, 1604 Esmeralda Avenue, Suite 203 effective June 1, 2014. The proposed new lease would provide for a one-year lease term with a renewal option.
3. Approval of an outdoor festival entertainment event application by Carson Valley Active 20-30 Club #85 for the 104th annual Carson Valley Days June 11th-15th, 2014. This event includes closure of the following streets from 7:00 am to 1:00 pm, Saturday June 14th, for the Carson Valley Days parade: Sixth Street from County Road to US HWY 395 and Esmeralda Avenue from Sixth Street to US HWY 395.

Condrón/Stangle moved to approve the consent calendar as presented. Motion carried unanimously.

ADMINISTRATIVE AGENDA:

1. **For discussion only: Presentation regarding the status of the remodel of the Farmer's Bank building located at 1597 Esmeralda Avenue owned by Bently Enterprises. Appearance by Larry Vincent, Facilities Manager, Bently Enterprises.**

Mr. Vincent expressed appreciation for the patience of all in regards to the drillings on 4th Street; they plan to be paving May 27 and reopen 4th Street on June 6th. He gave an update on the Farmers Bank Building project, and thanked Marlena Hellwinkel for her help in getting the original lamp back. Overhead power lines will be put underground. When finished the lobby will be open to the public, and Bently employees will be parking at the mill district.

Board comments included noting that the workers have generally been good about not parking on Esmeralda.

Public comment: None

2. **For possible action: Discussion and possible action to provide direction to staff regarding supporting and possibly providing financial assistance to all Douglas County non-profit art organizations in Minden. Appearance by Charles Condrón.**

Mr. Condrón said that because we have just made a new agreement with the Pops orchestra, he would like to see if the Board has an appetite for extending the opportunity to other organizations that are just as important. It is an opportunity for the Town to embrace the performing and visual arts. Communities that embrace the Arts are generally thriving, which is good for the businesses in the community.

Board discussion included looking at who we can support, cost allocation applied to the CVIC, getting more people downtown, the unknown with the new community center, possibly identifying groups and engaging in a contract to cover liability and use policies.

Public comment:

Various members of the public welcomed the dialogue and encouraged the Board to go forward with this concept.

Mr. Condrón will work with staff and will bring this back for Board consideration, with a possible small amendment to the policy.

3. **For possible action: Second public hearing. Discussion and possible action by Town Board to approve, approve with conditions, continue or deny resolution TOM-2014R-02 to increase by an amount not to exceed 3% Town trash removal rates for all classes of service, and to establish a separate rate for commercial compacted trash. Appearance by Jenifer Davidson, Town Manager.**

Ms. Davidson noted that the information shown is projected over five years. The revenue has decreased 5% in the last five years.

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Board discussion included pride in our trash department and the desire to keep a high level of service, the reserves needed for replacement of trash trucks, the loss of revenue when we lost the High School trash account, and how the Town is willing to work with businesses concerning trash needs.

Public comment:

Various members of the public commented on the high level of service provided as well as the new expense for bank and credit card processing.

Following intelligent and thoughtful deliberation, Condron/Stephans moved to approve resolution TOM-2014R-02 to increase by an amount not to exceed 3% Town trash removal rates for all classes of service, and to establish a separate rate for commercial compacted trash. Motion carried unanimously.

4. For possible action: Discussion and possible action to recommend to Douglas County approval, approval with conditions, continue, or denial of a Temporary Traffic Control Ordinance Chapter 10.10. Appearance by Erik Nilssen, Douglas County Engineer.

Mr. Nilssen gave the background for this ordinance. It is based on safety concerns and Federal guidelines. Ms. Davidson said she is satisfied with the draft; RCI is also comfortable with it.

Board discussion included how this request came about, the fee schedule, and emergency situations.

Following intelligent and thoughtful deliberation, Thaler/Stephans moved to approve a Temporary Traffic Control Ordinance Chapter 10.10. Motion carried unanimously.

5. For possible action: Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden's proposed equipment acquisition list for Fiscal Year 2014-2015. This action may include discussion and approval of all or a portion of the equipment on the acquisition list. Appearance by Jenifer Davidson, Town Manager.

Ms. Davidson noted there had been no changes since tentative approval.

No board comments.

Public comment. None

Following intelligent and thoughtful deliberation, Stephans/Thaler the Town of Minden's proposed equipment acquisition list for Fiscal Year 2014-2015. This action may include discussion and approval of all or a portion of the equipment on the acquisition list. Motion carried unanimously.

6. For possible action: Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden's proposed capital projects list for Fiscal Year 2014-2015. This action may include discussion and approval of all or a portion of projects on the capital projects list. Appearance by Jenifer Davidson, Town Manager.

Ms. Davidson noted the one change is the correction of mislabeling; the Buckeye Well originally referred to is actually the Heybourne well. The County Road funds are a placeholder in case there is no grant money.

Public comment.

A member of the public questioned the trails and streetscape budget. Ms. Davidson noted the approval tonight is about next year's capital improvements as we budget on a yearly basis.

Following intelligent and thoughtful deliberation, Stephans/Stangle moved to approve the Town of Minden's proposed capital projects list for Fiscal Year 2014-2015. Motion carried unanimously.

7. For possible action: Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden Fiscal Year 2014-2015 Final Budget. Appearance by Jenifer Davidson, Town Manager.

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Ms. Davidson outlined the budget changes; they were only in 640 water user fees, and changed because of the Well 6 figure affecting retail paying the wholesale for water fees.

Public comment: None

Following intelligent and thoughtful deliberation, Condron/ Thaler moved to approve the Town of Minden Fiscal Year 2014-2015 Final Budget. Motion carried unanimously.

8. Not for possible action: Annual training regarding Open Meeting Law conducted by Ryan Russell, Town Attorney.

Mr. Russell gave the Board and staff training as required regarding the Open Meeting Law.

Public comment:

A member of the public questioned the Open Meeting Law in respect to the Americans with Disabilities Act.

PUBLIC COMMENT:

Various members of the public made comments regarding the radar signs and expressed appreciation for the work on this. A problem concerning a smelly culvert was brought to the Board's attention.

REQUEST FOR AGENDA ITEMS: None

ADJOURNMENT: Mr. Thaler moved to adjourn the meeting at 8:10 pm.