



The Minden Town Board meeting was held at 5:30 p.m. on Wednesday, June 1, 2016, at 1602 Esmeralda Avenue, Minden, Nevada.

Board Members present: Matt Bernard, Glen Radtke, Roxanne Stangle, John Stephans and Bill Souligny.

Staff present: Jenifer Davidson, JD Frisby, Trish Koepnick, Ryan Russell, and Bruce Scott.

Chairman Stephans called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Ms. Stangle.

#### **PUBLIC COMMENT:**

A Bently representative gave an update on the Bently Heritage project.

A member of the public asked the Board to consider recommendation to the County to add a major collector on the west side of the valley.

A member of the public commented on the C.O.D car show issues and asked to be notified if there are further issues.

An Airport representative informed the Board about the upcoming June event involving 200 Marines which might be quite noisy.

#### **APPROVAL OF AGENDA**

Souligny/Bernard moved to approve the June 1, 2016 agenda. Motion carried unanimously.

#### **APPROVAL OF MINUTES:**

Bernard/Stangle moved to approve the minutes of the May 4, 2016 Board meeting. Motion carried unanimously.

**ACKNOWLEDGEMENT OF GIFTS:** None

**BOARD MEMBER REPORTS:** Ms. Stangle noted that the Main Street conference in Milwaukee was excellent and informative. Mr. Stephans also confirmed the Carson Valley Days breakfast assignments.

#### **CONSENT AGENDA FOR POSSIBLE ACTION:**

1. Approval of the May 2016 financial report including claims paid April 22, 2016 through May 19, 2016 for fiscal year 2016.
2. Approval of a policy renewal from Nevada Public Agency Insurance Pool (POOL) and authorization of payment to POOL in the amount of Forty-two thousand nine hundred and ninety three dollars and seventy five cents (\$42,993.75) for Fiscal Year 2016-2017.
3. Approval of a request by Mike Schiller for a street closure on August 12, 2016 from 3:00 p.m. to 11:30 p.m. for the Main Street Event: Car Show & Shine. Approval of this event would include closure of Esmeralda Avenue from Sixth Street to US Hwy 395; Fourth Street from Mono Avenue to US Highway 395; and Fifth Street from Mono Avenue to US Highway 395.

Stangle/Souligny moved to approve the consent agenda. Motion carried unanimously.

#### **ADMINISTRATIVE AGENDA:**

1. **For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by petition of a two-thirds majority of the residents living on Wildrose Avenue between 2nd Street and the Town border with Gardnerville to remove the speed table located on that section of Wildrose. Appearance by Jenifer Davidson, Town Manager.**

Ms. Davidson gave the background for this item and noted that the petition was consistent with policy. There were no Board questions.

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Public comment:

Several members of the public expressed wholehearted support for removal of the speed hump, citing many reasons but stressing the noise factor. They thanked the Board for the efforts to solve the problem. The issue of the street being used as a bypass was acknowledged and the need for a real bypass was also noted. Suggestions for striping to make the street seem narrower as well as more law enforcement were made.

Ms. Stangle read into the record notes from several people who could not be at the Board meeting but did not support the removal of the speed table.

Board discussion included the long process addressing the Wildrose issue which resulted in the Town getting authority to control our streets, but the ultimate standard being the MUTCD code. They noted support for the Town policy and the petition process,...

After thoughtful and intelligent deliberation Stangle/Bernard moved to approve the removal of the speed table that sits on Wildrose Drive between 2nd Street and the Town border with Gardnerville. Motion carried unanimously.

2. **For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by the Main Street Minden Board to contribute \$7,906 in in-kind donations to the Main Street Minden program in exchange for volunteer assistance for Town events. Possible action includes waiving fees associated with the use of Minden Park, CVIC Hall and Street Closure Fees beginning with the 2016 “May the Fourth Be With You” Main Street Minden Event. Possible action also includes waiving fees associated with the lease of office space (Suite 201), located at 1604 Esmeralda Avenue. Appearance by Connie Billington, Interim Executive Director and Bobbi Thompson, Board President for Main Street Minden.**

Ms. Thompson gave the background for this request and noted the concept of giving back 50% value of whatever is waived for Main Street. This would be done in volunteer hours. She referred to the partnership with both entities understanding we both have budget issues.

Board discussion included support of the proposal, doing this on a trial basis, having volunteer hours as a general number rather than for specific purposes, the loss of revenue for the office space, concern about precedents for other non-profits as well concern over what responsibilities Minden staff would be surrendering. Ms. Davidson noted the proposed policy is consistent with many non-profit organizations.

Public comment:

A member of the public expressed concern about the Town giving away a lot without knowing what we would get for it.

Ms. Thompson said that what they are asking for will be far outweighed by what they bring to Minden.

After thoughtful and intelligent deliberation Souigny/Stangle moved to approve the request by the Main Street for in kind services for fiscal year 2016-17 retro to the May the Fourth event of May 2016, with a monthly report from Main Street in regard to in kind services.

3. **For possible action: Discussion and possible action to accept, accept with conditions, continue or deny a reasonable and responsive bid for the 2016 Street Rehabilitation Project from Qualcon Constructors in the amount of \$243,385.00 with the project total not to exceed the budgeted amount. Appearance by Bruce Scott, Engineer.**

Mr. Scott noted the submittal of favorable bids and recommended approval of the Qualcon bid. He told the Board that the scope of the work was reduced to fit the budget but there was not a revised map to show revisions. Street sealing will be going to bid separately; all street work is intended to be done this summer.

Board discussion included the desire to get the roads to their previous high quality and making this a priority at budget time.

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Public comment:

A member of the public agreed that preventative maintenance goes a long way and that the streets are a priority. Another member of the public felt that the Town should get a percentage of the 5 cent a gallon tax for our roads and asked that this be checked into.

After thoughtful and intelligent deliberation Bernard/Souligny moved to approve the reasonable and responsive bid for the 2016 Street Rehabilitation Project from Qualcon Constructors in the amount of \$243,385.00 with the project total not to exceed the budgeted amount. Motion carried unanimously.

4. **For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include an Engineering Report which may include discussion on streets, sidewalks, drainage, water issues and related items. Appearance by Bruce Scott, Engineer.**

Mr. Scott gave an update on the street sealing bid, completion of final plans for the alley waterline improvements, an update on Well 1 which is complicated because of all of the construction, and noted that the County Road ditch work will be starting in July as soon as ditch water deliveries are suspended.

No board discussion.

Public comment: None.

5. **For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include a Manager's Report on the activities, progress on or status of assigned tasks and projects, or general information regarding operations and projects related to trash, retail and wholesale water service, and other functions of the Town of Minden. Appearance by Jenifer Davidson, Town Manager.**

Ms. Davidson noted that the Main Street Conference which was attended by Ms. Stangle and Ms. Davidson will be covered in more depth at a future Board meeting. She also gave an update on the status of the water operator position.

Public comment: None.

**FINAL PUBLIC COMMENT:** None.

**ADJOURNMENT:** Mr. Souligny moved to adjourn the meeting at 6:45 pm.