

Please return to: Town of Minden 1604 Esmeralda Ave. Suite 101 Minden, NV 89423
Phone: 775-782-5976 Fax: 775-782-5287

TOWN OF MINDEN
FORTNIGHTLY ROOM APPLICATION AND USE PERMIT

This application **and deposit** must be on file in Town of Minden in order to guarantee facility rental.

Name of Organization / Contact Person	Date(s) of Rental
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Type of Activity to be conducted

Home phone	Work phone	Email Address
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Mailing Address	City and State	Zip Code
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Physical Address	City and State	Zip Code
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Requested opening time	Requested closing time	Total hours	Anticipated number of People
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Is this event open to the public? Yes ___ No ___ If so, what is the starting time of the event? _____

Will the activity involve alcohol consumption? Yes ___ No ___ If yes, will alcohol be sold? Yes ___ No ___

If alcohol is to be sold, a permit must be obtained from the Sheriff's Office.

Also, please check with Nevada State Health Department for temporary food permit.

AVAILABLE AMENITIES:

Number of tables requested: ___ Number of chairs requested: ___ Elevator access needed? Yes No
Other needs/requests: _____

APPLICANT CERTIFIES RECEIVING THE CVIC HALL POLICIES AND PROCEDURES AND AGREES TO ABIDE BY ALL PROVISIONS THEREOF. APPLICANT/RESPONSIBLE PARTY MUST HAVE A COPY OF THIS APPLICATION DURING THE FORTNIGHTLY ROOM RENTAL.

Policy Received: _____

Signature of applicant Date

For official use only
Calendar <input type="checkbox"/> Website <input type="checkbox"/> Invoice <input type="checkbox"/> Payment Received <input type="checkbox"/> Insurance Received <input type="checkbox"/>