

TOWN OF MINDEN INFORMATION

We would like to welcome you to the Town of Minden and take a minute to let you know some of the Town services that are available.

The Town of Minden is centrally located in Carson Valley. The Town is proud to provide solid waste disposal; parks and park maintenance; rental and maintenance of the CVIC Hall; streets, street sweeping, and snow removal; alleys, sidewalks, and street lights; a water distribution system and drainage.

Five elected advisory Town Board members govern the Town. At regular meetings the Board reviews annexations, projects and items associated with the operation of the Town. The Board meets the first Wednesday of each month at the CVIC Hall. The meeting is open to the public and you are invited and encouraged to attend.

The Town services include water service and trash pickup service. Billing for the water and trash services is done on a quarterly basis for residential customers.

The residential water is not based on metered usage at this time, though we encourage conservation efforts.

The Town provides special curbside containers to the customers for both trash and yard waste pickup. The trash is collected on designated trash days depending on your neighborhood. **Trash pickup will NOT occur on Holidays. If your pickup day falls on a holiday, place your cans out the day before for pickup.** Yard waste collection day is Thursday (brown can). Extra trash pickup is done on the third calendar pickup of the month, at which time you can place additional trash for disposal out for pickup. A maximum of five 35 gallon bags or equivalent can be put out. Bags must be less than 50 lbs; hazardous waste, tires, or paint are not accepted. Please have bags out at curbside by 6:00 a.m. as pickup schedule may vary, and 5 feet away from any trash cans or obstructions. Large items have an additional charge. Please call the office for more information.

Town parks include, Minden Park on Esmeralda Avenue, Westwood Park on Ironwood Drive, La Costa Park on Monte Vista, Bougainvillea Park on Bougainvillea, Seeman Ranch Park on Buckeye Road, and Heybourne Park on Dapple Drive. We operate the CVIC Hall, which is available for parties, weddings, meetings, etc.

For further information regarding the Town of Minden and its services, contact the Town office at 775-782-5976. Our office is located at 1604 Esmeralda Avenue, Suite 101 in downtown Minden. The office hours are 7:30 a.m. to 4:00 p.m. Monday through Friday. Once again, welcome!!

Residential Trash Pick-up Day (Green Color Can):

Yard Waste Pick-up Day (Brown Color Can):

Please fill out the forms provided to you in this packet and return to the Town Office.

TOWN OF MINDEN

RESIDENTIAL TRASH SERVICE INFORMATION

The Town of Minden uses a fully automated system of picking up trash. Each home is furnished with a special container that you roll to the end of your driveway and place curbside on collection day; if you have alley service, you will place the container in the alley instead. Additional cans are available at a minimal additional cost per month for each extra can.

WHAT SHOULD I DO ON COLLECTION DAY?

- **Street Service:**

Place your curbside container in the street in front of the curb by 6:00 a.m. If you live in a cul-de-sac place the cans on the edge of the sidewalk. Please follow the directions located on the top of the lid of the curbside container.

IT IS VERY IMPORTANT THAT THE ARROWS ON TOP OF THE LID POINT TOWARDS THE STREET WITH THE WHEELS TOWARD CURB/HOUSE.

Allow 3 feet clearance between cans, and 5 feet between other obstructions such as cars, power poles and fire hydrants. Please take extra care not to block access to your mailbox.

Placing trash into trash bags inside the container would be very considerate, especially during windy conditions. Please do not secure the lid with bungee cords, rocks, bricks, etc. Lids need to close within a foot, with no trash protruding out of the can.

On extra trash days, please place the extra trash a minimum of 5 feet away from the curbside container. PLEASE DO NOT STACK EXTRA TRASH ON TOP OF THE LID. BUNDLED OR BAGGED NOT TO EXCEED 50 POUNDS.

- **Alley Service:**

If you have alley service, the container should be located on the designated side of the alley. The semi-automated method of trash collection will be used in the alleys, with refuse being loaded on the rear of the trash truck.

Yard waste pick up will be on the street in front of the house, not in the alley way.

CONTAINER CLEANING

It is the homeowner's responsibility to keep the can clean. The container can be cleaned inside and out with diluted bleach or soap and water as often as you desire.

WHAT CAN I PUT IN THE GREEN COLORED CONTAINER?

YES: Household trash, food waste, pet and yard waste.

NO: Dirt, sod, rock, or concrete (causes trash can to be overweight)

Large appliances or furniture

Hot ashes or flammable materials such as oil, gas, or paint

Toxic or hazardous waste

WHAT CAN I PUT IN THE BROWN COLORED CONTAINER?

YES: lawn clippings, weeds, leaves, and garden waste.

NO: rocks, dirt, concrete, wood, branches, pet waste, sod, household trash, paper, plastic, glass, aluminum, tin, and any other material not listed as acceptable.

OTHER TRASH SERVICE INFORMATION:

1. **EXTRA TRASH DAY:** On your third calendar trash day of the month, you may place extra trash out curbside. A maximum of five 35 gallon bags or equivalent can be put out. Each item must be less than 50 lbs; hazardous waste, tires, or paint are not accepted. Please have bags out at curbside by 6:00 a.m. as pickup schedule may vary, and 5 feet away from any trash cans or obstructions. Large items have an additional charge. Please call the office for more information.
2. **MOVE IN TRASH:** Boxes will be picked up only if they are broken down and bundled and put out on extra trash day. You may also wish to consider using the free residential dumpster service to dispose of moving waste – *see dumpster policy for more information on this service.*
3. **DUMPSTERS:** Conditioned upon availability, you may request a residential dumpster to be delivered to your house for one week free of charge, once a year. After usage of the free dumpster, residents can also use the Town's 2 yard dumpsters twice a year. These dumpsters are a pay as you dump service. We highly recommend this service if you are remodeling or undertaking a large landscaping project. Please call for more information. A Residential Dumpster Liability Form may need to be filled out.
4. **NO HAZARDOUS WASTE OR LIQUIDS WILL BE PICKED UP:** Household hazardous waste includes wet paint, fluorescent light bulbs, pesticides, flammable materials and other household chemicals. For more information on what is considered hazardous, please call the Town office. Refrigerators and freezers may be picked up for an additional fee to dispose of the Freon.
5. **HOLIDAYS:** If your normal trash collection day falls on a holiday, your trash will be picked up on the day **before** the holiday.

IMPORTANT INFORMATION ABOUT **YARD WASTE COLLECTION**

The Town of Minden is proud to offer a free yard waste collection service. If you would like to participate there are a few things you need to know.

- Yard waste will be collected from the first Thursday of April until the last Thursday of the calendar year. The decision may be made by the Town Staff to extend a week or two depending on weather. Cans must be out by 6:00 a.m.
- Participation is not mandatory nor will it increase your trash bill. Containers specifically for yard waste will be provided free of charge to each customer who elects to participate. Please call the office at 782-5976 to request a container.

- There is a limit of two cans per property, unless the lot size is greater than 1 acre.
- Please place only acceptable yard waste in the brown container. This includes lawn clippings, weeds, leaves, and garden waste. **Please do not use plastic bags for yard waste.**
- Unacceptable items include rocks, dirt, concrete, wood, branches, sod, household trash, paper, plastic, glass, aluminum, tin, pet waste, and any other material not listed as acceptable. These materials will be picked up on your regular trash day. **If trash is placed in your yard waste can, your can will not be emptied.**
- Yard waste containers are brown and marked “Town of Minden Yard Waste Only” on the lid. These cans are to be used for disposal of yard waste only and will only be dumped on Thursday.
- If your trash is normally collected in the alley and you wish to participate in the yard waste program, you will need to place your yard waste container in the street in front of your house or at the end of the alley. Our truck will not pick up yard waste cans in alley.

Please fill out the forms provided to you in this packet and return to the Town Office.



Residential Dumpster Release of Liability

I, as a residential customer in the Town, agree to exercise reasonable care in utilizing a residential dumpster owned by the Town. This includes, but is not limited to, the following conditions:

- The dumpster is not to be excessively overloaded. **The lid must come within twelve-inches of closing.**
- **No Toxic, Hazardous or Flammable Materials are to be placed in the dumpster.** Please call the Town office with any questions on what material is considered hazardous and/or dangerous and how to properly dispose of such waste.
- No wet cement, large appliances or furniture, or other materials will be placed in the dumpster that would make pick-up of the dumpster dangerous to Town employees.

If reasonable care is *not* practiced while the dumpster is in my possession, I shall be liable for any equipment or bodily damage caused as a result.

DELIVERY AND PICKUPS: The Town of Minden cannot guarantee times of delivery or pickups; however, every effort will be made to accommodate delivery requests. I grant permission to the appropriate Town employees to enter my property for the purpose of delivering or picking up the dumpster. **The Town of Minden may refuse to deliver a dumpster if the location is in any way hazardous.**

PAYMENT: I agree to pay the Town of Minden for any dumps made outside of the parameters for complimentary use as set forth in current Town policies.

USE: While the dumpster is in my care, I understand that the Town will check and dump the dumpster every working day. The dumpster will automatically be taken away one week after delivery unless the Town is notified differently.

LIABILITY: I shall be responsible for any personal injuries occurring to any individual on my premise as a result of dumpster use, and also for damage caused by fire, theft, or vandalism. The Town of Minden is not responsible for any damage caused by dumpster because of high winds or other "Acts of God."

I assume the risk of any damage done to my property in the normal use of loading the dumpster. This includes, but is not limited to, scrapes or indentations on driveways or sidewalks, as well as damage to landscaping in the immediate vicinity due to the size and weight of the dumpster, *or* damage done during the course of loading and unloading. The Town of Minden agrees to exercise reasonable care in placement and removal of the dumpster.

Print Name: _____ **Date:** _____
Last, First

Street Address: _____ **Phone:** _____

Signature: _____

TOWN OF MINDEN
1604 ESMERALDA AVE STE. 101
MINDEN, NV 89423
PHONE 775-782-5976 FAX 775-782-5287

**AGREEMENT AND REQUEST
FOR WATER AND TRASH SERVICE**

The undersigned property owner(s) within the Town of Minden do hereby request to be furnished water and trash service from the Town of Minden, upon the terms and conditions, or under the rules and regulations, as may from time to time be adopted, changed or modified. The undersigned agrees to pay any and all connection charges and rates for the water and trash service as established.

The undersigned further agrees to pay reasonable attorney fees and court costs incurred by the Town of Minden in enforcing any of the rules and regulations of the Town or in collecting any sums owed to the Town.

Legal Owner Name: _____

Physical Address: _____

Mailing Address (if different than above): _____

Phone Number: _____

Email: _____

Will billing and correspondence be sent to a tenant/property manager? Yes / No

If yes, please complete Utility Billing Agreement Form. Please request from Office.

Legal Owner Signature: _____ Date: _____

Office Use Only

ACT # _____