

Please return to: Town of Minden 1604 Esmeralda Ave. Suite 101 Minden, NV 89423
Phone: 775-782-5976 Fax: 775-782-5287

TOWN OF MINDEN

MINDEN PARK APPLICATION AND USE PERMIT

This application **and deposit** must be on file in Town of Minden in order to guarantee facility rental.

Name of Organization / Responsible Party

Date(s) of Rental

Type of Activity to be conducted

Phone Number

Email Address

Mailing Address

City and State

Zip Code

Physical Address

City and State

Zip Code

Requested opening time

Requested closing time

Total hours

Anticipated Number of People

Is this event open to the public? Yes ___ No ___

If so, what is the starting time of the event? _____

Is a Flyer available? Yes ___ No ___

Advertise Event on Social Media? Yes ___ No ___
(Facebook and Twitter)

Will the activity involve alcohol consumption? Yes ___ No ___

If yes, will alcohol be sold? Yes ___ No ___
If alcohol is to be sold, a permit must be obtained from the
Sheriff's Office at 775-782-9900.

Will the activity involve selling food? Yes ___ No ___
If food is to be sold, please contact the Health Department at
775-782-6207 for permit requirements.

PARK AMENITIES *Check all amenities that will be needed for your event:*

- ☐ Electricity on at the Gazebo
- ☐ Electricity on at 5th Street
- ☐ Tables
- ☐ Chairs

- ☐ Extra Dumpsters
- ☐ Microphones, If so, how many? _____
- ☐ iPod Connection

For the duration of my event, I would like the Splash Pad to be turned: ON OFF

Nature and duration of any amplified sound: _____

What (if any) vehicles will be brought into the park? _____

APPLICANT CERTIFIES RECEIVING THE PARK POLICIES AND PROCEDURES AND AGREES TO ABIDE BY ALL PROVISIONS THEREOF. APPLICANT/RESPONSIBLE PARTY MUST HAVE A COPY OF THIS APPLICATION DURING THE PARK RENTAL. Initials

Signed: _____
Signature of applicant

_____ Date

For official use only

Where is the deposit being returned to? Amount of Deposit _____ Vendor # _____

Name on Deposit Check / Credit Card: _____

Address on Deposit Check/CC Billing Address: _____

Calendar ☐ Website ☐ Deposit Inv. ☐ Credit Memo ☐ Rent Invoice ☐ Payment Received ☐ Insurance Received ☐ Deposit Returned ☐